

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
TUESDAY, APRIL 19, 2022
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

4/14/2022 BY EMAIL

TIME ALLOTTED

5:30 P.M.- 5:31 P.M.

5:31 P.M.- 5:32 P.M.

5:32 P.M.- 5:35 P.M.

5:35 P.M.- 5:50 P.M.

A G E N D A

1. Call to Order - Roll Call.
2. Opening Prayer & Pledge of Allegiance.
3. Approval of Minutes - Regular Meeting Tuesday, March 15, 2022.
4. Discuss and/or Distribute the Following:
 - (a) Budget Summary for Nine (9) Months Ending March 2022.
 - (b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.
 - (c) Listing of Tenant Lease Billings for 2022.
 - Update on Treva Crosby, Crosby Construction Services, Regarding its Lease Agreement Payment Schedule for Tract "H" (15.14 acres) Located on the POI Millennium Expansion Phase I Property Site.
 - (d) Mr. Brad Babineaux, Vice-President & General Manager of Energy & Chemicals, Cryogenic Segment, with Chart Energy & Chemicals, Inc. to Address the Board Regarding:
 - Entering into a Lease Agreement with the POI Relative to Tract "H" (15.14 acres) Located on the POI Millennium Expansion Phase I Property Site.
 - Exercising Chart's Last Renewal Option Period on their Current Lease with the POI, for the Period July 1, 2025 thru June 30, 2035, and Request Approval for an Additional Renewal Option Period July 1, 2035 thru June 30, 2045 Regarding Tracts "B-1" , "B-2", and Tract "D" (total 19.550 acres).
 - (e) Listing of Boat Stall Tenant Lease Billings for 2022.
 - (f) Approve Payment of Bills & Checks Issued During Interim Period.

- 5:50 P.M.- 6:00 P.M. 5. Mr. Benjamin O. Schupp, McGlinchey Stafford, PLLC, Legal Counsel for Exploraciones Y Perforadora Central, to Address the Board Concerning Lease Termination at the Port of Iberia (Lot 10 – 11.376 acres).
- 6:00 P.M.- 6:20 P.M. 6. Report from Mrs. Carmel Breaux, President, Norris Insurance Consultants, Inc., Regarding the Port of Iberia District's, 2022 Annual Insurance Renewals.
- {1} (May 12, 2022 Renewal):
General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents.
- {2} (April 1, 2022 Renewal):
Flood Insurance; Workers Compensation.
- 6:20 P.M.- 6:45 P.M. 7. Report from Mr. Gerald Gesser, Gesser Group, APC on:
- (a) Proposed Facility Inspection
- {1} Discuss/Consider Gesser Group's Proposal (Port Development & Maintenance Committee for Review).
- (b) Port of Iberia Small Repairs Projects:
- {1} Status Report for Utility Meters.
(Cleco, Lawco, Atmos, and Entergy).
- {2} Status Report on former HIS Renovations & former HIS/Superior Fencing Installation (from clearance of trees, etc).
- (a) Discuss/Consider Approval of Modular Construction's Invoice No. 4439-21 Regarding the Replacement of the Overhead Doors, per Quote No. 6071-21.
- {3} Status Report on Identifying and Surveying Meter Feeds at the Former All Points Facility for the Six (6) Meter Locations on the POI Public Dock Area.
- (a) Discuss/Consider Dixie Electric's Inv. No. 0011171.
- {4} Discuss/Consider John's Locksmith Services Invoice No. 540 Regarding Former All Points Buildings A, B, & C.
- {5} Status Report on Electrical Disconnect Pad Locks at Various Sites.
- {6} Status Report on Wood Walk Ways & Rails at the Former All Points Facility (Between Buildings "B" – 1 ½ Story Wooden Office Bldg. and "C" – Warehouse Building)

- {7} Status Report on POI Administrative Office Generator.
 - (a) Update on Cummins Sales and Service Software Upgrade.
 - (b) Update on Gesser Group, APC, Securing a Proposal for a "Service Agreement" (Original Installation Warranty Expired September 2021).
 - Discuss/Consider Dixie Electric, Inc. Proposal No. 2022-01143.

- {8} Status Report on Street Lights on Earl B. Wilson Road to Chart Industries (Chart Industries Request).
 - Cleco Email Dated March 21st Cost to Reconnect Nine (9) Street Lights.

- {9} Status Report on Water Leak at RAM Design (former Diamond Offshore Facility).
 - Discuss/Consider Queen City Plumbing's Invoice No. 27854.

- {10} Discuss/Consider Gesser Group's Inv #21-POI-SRP.

- (c) Hurricane Laura & Delta Storm Damages
 - {1} Status Report on Hurricanes Laura & Delta FEMA Applications.
 - Update on Approval for State Applicant Liaison (SAL) Reimbursement into Advance Mode for Payments.

- (d) Special Projects:
 - {1} Status Report on POI Maintenance Equipment Storage Building.
 - (a) Discuss/Consider Gesser Group, APC Invoice No. 02-POI-ESF.

 - {2} Status Report on the Rehabilitation of Buildings "C", "D", "E" & "F" at the POI West Yard.

 - {3} Status Report on Document Scanning Services:
 - (a) Request for Proposals/Scope of Work.
 - (b) Discuss/Consider Gesser Group APC Invoice No. 01-POI-SP-DSS.

- (e) Seadrill:
 - {1} Status Report on Seadrill's Electric Gate Opener (Seadrill Request) Relative to SPN H.011928(325i) – Phase Vi of SPN H.011928.
 - {2} Discuss/Consider Building Maintenance Report
 - (a) Discuss/Consider Gesser Group APC Inv. No. 01-POI-SBM.

- (f) West Yard:
 - {1} Discuss/Consider Building Maintenance Report.

6:45 P.M.- 7:05 P.M.

- 8. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:
 - (a) **Report from Mr. Oneil Malbrough of GIS Engineering on:**
 - {1} **Port Priority & Capital Outlay Spreadsheets.**
 - (b) **Report from Mr. Austin Hebert of GIS Engineering on:**
 - {1} **Building A Update** – POI West Yard SPN H.011928(322e) (Phase IIe of SPN H.011928).
 - (a) Discuss/Approve Request to Grant Substantial Completion to Acadiana Site Contractors, LLC for Building A Parking Area Improvements per the LA DOTD Request.
 - {2} **Building B – POI West Yard SPN H.011928(325h) Crane Controls Safety Upgrade** (Phase Vh of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Update on 45-Day Clear Lien Period (expired on April 8, 2022).
 - {3} **Building B – POI West Yard SPN H.011928(325i) Additional Repairs** (Phase Vi of SPN H.011928).
 - (a) Discuss/Adopt Resolution to Request Quotes Contingent upon the LA DOTD Approval.
 - {4} **Building C and D Security Fencing** – POI West Yard SPN H.011928(330) (Phase X of SPN H.011928).
 - (a) Update on Status of Project.
 - {5} Discuss/Consider GIS Engineering, LLC March Invoice No. 70008134 POI West Yard Expansion.

7:05 P.M.- 7:20 P.M.

9. **Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:**
- (a) **Port Millennium Expansion Phase III Project – Site Excavations & Dredging.**
 - {1} Update on the Status of the Port Millennium Expansion Phase III Project.

 - (b) **Port Millennium Expansion Phase II Property Site SPN H.011756 Tract’s “O” and “P” Site Improvements.**
 - {1} Update on Status of Tract’s “O” and “P” Site Improvements.
 - {2} Discuss/Consider Change Order No. 1 (Time Extension Only).
 - {3} Discuss/Consider Contractor’s Application for Payment #3 (Rigid Constructors, LLC).
 - {4} Discuss/Consider GIS Engineering, LLC March Inv. No. 70008137 Tracts “O” & “P” Site Improvements.

 - (c) **AGMAC Project General Engineering and Consulting Services:**
 - {1} Update on Status of AGMAC Project.
 - {2} Discuss/Consider GIS Engineering, LLC March Inv. No. 70008136.

 - (d) **AGMAC Phase I Dredging Project – Commercial Canal**
 - {1} Project Update.
 - {2} AGMAC Dredging Project – Pipeline Coordination.
 - ❖ **Energy Transfer**
 - (a) Update on Pipeline Matting.
 - {3} Discuss/Consider GIS Engineering, LLC March Inv. No. 70008132 (AGMAC Phase I Channel Dredging Project - Commercial Canal).

 - (e) **AGMAC Phase 2 Dredging Project – Freshwater Bayou**
 - {1} Project Update.
 - {2} Discuss/Consider GIS Engineering, LLC March Inv. No. 70008125 (AGMAC Phase 2 Channel Dredging Project Freshwater Bayou).

7:20 P.M.- 7:25 P.M.

10. **Report from Port Attorney – Donelson T. Caffery, III.**
- (a) Port Attorney Report.
 - (b) Update on Settlement Agreement between the POI and Gonsoulin Farms, LLC Regarding the Gonsoulin Property Damage in Association with Shell Pipeline and Boardwalk Pipeline Relative to the AGMAC Pipeline Relocation Project.
 - Discuss/Approve Sterling Sugars, LLC Invoice No. 0311-2022.
 - (c) Discuss/Approve Donelson T. Caffery III, APLC Invoice relative to the AGMAC Project.

7:25 P.M.- 7:35 P.M.

11. **Report from Executive Director on:**
- (a) Discuss/Approve Gulf Coast Aerial Mapping Company, Inc. Invoice No. 32788.
 - (b) Request Received from Mr. Buck Evans, Operations Manager, Logan Industries International Corporation Regarding:
 - Modifications to Tenant's Existing Lease Agreement on Tracts "K" (10.610 acres) and "K-1" (5.00 acres);
 - Proposed Re-Division of Tract "K" to (4.348 acres) and Tract "K-1" to (2.690 acres) (assessed as Non-Waterfront Property with eliminating back portion of property from Lease Agreement); and
 - Re-Division/Modifications to Tract "L" (18.130 acres) (former Ram Facility);
 - Proposed Re-Division of Tract "L" to (6.277 acres) (assessed as Non-Waterfront Property with eliminating back portion of property).
 - Discuss/Consider Authorization to Negotiate and Prepare Amendment No. 2 to the Logan Industries International Corporation Lease Agreement Regarding Tracts "K", "K-1", and "Tract "L" Located on the POI Millennium Expansion Phase II Property Site.
 - (c) Rigid Constructors, LLC., Amendment Number 1 Relative to Lease Agreement for Tract "J" (13.534 acres) – (former Diversified Materials Yard) Located on the POI Millennium Expansion Phase I Property Site.
 - {1} Update on Progress Regarding Diversified Materials Clean-up/Clearing of Property Site.
 - (d) Executive Director's Monthly Report.
 - (e) Announcements.
 - ***Policies & Procedures Committee Meeting Scheduled for Friday, April 29th @ 12:00 P.M.
 - ***Tier 2.1 Annual Personal Financial Disclosure Statement due on or before May 15, 2021.
 - *** Ethics Training due by June 30, 2021.

7:35 P.M.

12. Adjournment.